



**ERIC GARCETTI**  
**MAYOR**

May 24, 2018

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Paula Leftwich to the Rent Adjustment Commission for the term ending May 20, 2022. Ms. Leftwich's current term expired on May 20, 2018.

I certify that in my opinion Ms. Leftwich is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Paula Leftwich  
**Commission:** Rent Adjustment Commission  
**End of Term:** 5/20/2022

### Appointee Information

1. **Race/ethnicity:** African American
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 8 - South Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Rent Adjustment Commission
6. **Highest level of education completed:** B.S., University of the District of Columbia
7. **Occupation/profession:** Retired - Past Executive Director of the Greater Los Angeles African American Chamber of Commerce
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Commissioners	APC	CD	Ethnicity	Gender	Term End
Gershman-Pitts, Leonora	East LA	14	Caucasian	F	20-May-18
Brogdon, Carole	Central	4	Caucasian	F	20-May-18
Leftwich, Paula	South LA	8	African American	F	20-May-18
Lucas, Sam E.	East LA	1	Caucasian	M	20-May-18
Paul, Jane	West LA	11	Caucasian	F	20-May-18
Hidalgo, Ernesto	East LA	14	Latino	M	20-May-18
Stolarz, Dash	South Valley	3	Caucasian	F	20-May-18

## **Paula G. Leftwich**

Paula G. Leftwich has a diverse background of experience in Government/Public Affairs, Public/Community Relations, Education, the Arts, Journalism and the Non-Profit sector.

Currently Ms. Leftwich is a Government/Public Relations Specialist and Journalist.

She developed, coordinated, managed, and implemented various programs, projects, and events for the state of California; for community, civic, non-profit and for profit organizations, and associations.

As a former Interim Director, for Adolescent Information and Education Programs, at Drew Child Development Corporation, Ms. Leftwich managed two multi-thousand dollar initiatives for the California Wellness Foundation and the U.S. Office of Adolescent Pregnancy Program for Adolescent Family Life. The objectives of the projects were to plan and implement community awareness, regarding teen pregnancy as an adult problem and to increase community participation in teen pregnancy prevention.

Ms. Leftwich held various positions at the Community Youth Sports & Arts Foundation to develop, administer various programs, while improving and increasing awareness in career training/development, the sports, cultural affairs, and the arts.

As Assistant Projects Manager for the 1996 Olympic Sports Edition Publication, Ms. Leftwich assisted the editor, assisted in graphic arts/design and was a contributing writer.

She continues as a writer and contributing writer for various projects.

Ms Leftwich had a distinguished career in public service; she was appointed full time by two California Governors in various positions at the California Arts Council, the Department of Health Services and the Department of Social Services. She represented the Governor's office of Community Relations for various forums, roundtables, cultural and art exhibitions/seminars and special projects throughout the state.

Ms. Leftwich was a former educator for the District of Columbia Public Schools and the Los Angeles Unified School District. She served as an Administrator for Community Youth Sports and Arts Foundation, a Non Profit Organization.

Appointed by Mayor Richard Riordan, re-appointed by Mayor James Hahn, Mayor Antonio Villarigosa and Mayor Eric Garcetti. Ms. Leftwich is currently serving as a Los Angeles City Commissioner for the Rent Adjustment Commission, L.A. Housing & Community Investment Department

Appointed by Los Angeles County Supervisor Yvonne B. Burke to the Child Support Advisory Commission, Ms Leftwich served as a County Commissioner until the commission was eliminated because of budget cuts.

Ms. Leftwich is a member or former member of the Board of Directors of several philanthropic and professional organizations, which include: The Museum of African American Art (appointed 2017), The Women of Los Angeles, The Links Inc., Angel City Chapter, The Coalition of 100 Black Women, The Black Public Relations Society of California, Women in Public Affairs, and The Baldwin Hills View Estates Home Owners Association.

Ms. Leftwich holds a Bachelors of Science Degree from the University of the District of Columbia. She also completed postgraduate courses from George Washington University and the University of Massachusetts.



**ERIC GARCETTI**  
**MAYOR**

May 24, 2018

Ms. Paula Leftwich

Dear Ms. Leftwich:

I am pleased to inform you that I hereby reappoint you to the Rent Adjustment Commission for the term ending May 20, 2022. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my Office at (213) 978-0621 to make arrangements for you.

To begin the reappointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible.

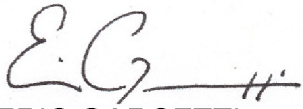
As part of the City Council confirmation process, you will need to meet with Marqueece Harris-Dawson, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your reappointment will be considered by the Housing Committee. Some time thereafter, you will be notified by the committee clerk when your reappointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Ms. Paula Leftwich  
May 24, 2018  
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If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in dark ink, appearing to read "Eric Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Paula Leftwich  
May 24, 2018

### **Nominee Check List**

#### **I. Within seven days:**

Mail or email the following forms to: Claudia Luna, Office of the Mayor, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

\_\_\_\_\_ **Remuneration Form**

\_\_\_\_\_ **Undated Separation Forms**

\_\_\_\_\_ **Background Check Release**

\_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

#### **II. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

\_\_\_\_\_ **Your City Councilmember Marqueece Harris-Dawson**

\_\_\_\_\_ **Councilmember Gilbert Cedillo, Chair of the Council Committee  
considering your nomination**

Staff in the Mayor's Office of Legislative and External Affairs will assist you with these arrangements.